
**Central Region Council
EXECUTIVE COMMITTEE MEETING Minutes
Thursday, September 11, 2003
12:00 p.m.**

Presiding: Jane Reister Conard, Chair

Present: Charles Daud, Doug Johnston, Brad Maughan, Karen Silver and Commissioner Gene D. White.

Excused: Ed Armour, Greg Diven, Norm Fitzgerald, Paul Jackson, Kerry Steadman and Councilman David Wilde.

Staff: Leno Franco, Diane Lovell and Verene Froisland

Welcome & Announcements

Jane Reister Conard called the meeting to order at 12:07 p.m. and welcomed all those in attendance. She then announced that Norm Fitzgerald recently had heart surgery and will be on leave for a few months while he recuperates.

Other Announcements from the Chair:

- The next Council meeting will be on Thursday, September 25th and will be held in conjunction with the Workforce Summit at the SLCC-Jordan Campus. The Workforce Summit will begin at 7:30 a.m. with a continental breakfast followed by speakers and workshops that will end at about 12:15 p.m. Committee meetings and lunch will begin at 12:30 p.m. and the Council meeting will be held from 1:00 to 2:00 p.m.
- During the Committee meetings on September 25th, each Committee is assigned to review their goals and draft a mission statement. A few adjustments will need to be made to the Committee memberships such as an interim chair for the Facilities Committee in Mr. Fitzgerald's absence.
- The October Council (Executive Committee) meeting will be held in conjunction with the Council of Councils meeting which will be on Thursday, October 9th & Friday, October 10th at the University Park Hotel. An Executive Committee meeting has been tentatively set for Thursday from 2:30 to 3:00 p.m. All Council members attending the Council of Councils meetings are invited to attend the Executive Committee meeting.

Committee Reports

Basic Needs – Karen Silver stated that she would review the latest Help Desk Report for the last three months at the next Council meeting. Ms. Silver then stated that she has some concerns with how the Department's recommendation to end childcare at the employment centers was reflected in the Council's 1000-Day Milestones/Accomplishments Report. She feels that there needs to be better rationale as to why there will be no more childcare. She will discuss this further at the next Basic Needs Committee meeting. Ms. Silver then suggested that a childcare provider be considered for one of the small business vacancies on the Council.

Marketing – There was no report at this time.

Training & Development – Doug Johnston stated that three new applications have been received and may be agendized for consideration and approval by the Council. They are Academy of Nursing, Breakthrough Management Group and Educational Links Academy.

Youth Council – There was no report at this time.

Annual Management Calendar

Chairperson Conard reviewed the Annual Agenda Management Calendar with the Committee members for September thru December. A few highlights include a Fiscal Primer for the November meeting and a Holiday Reception with the Youth Council for the December meeting.

Agenda Setting – September 25, 2003

Chairperson Conard stated that in addition to the regular agenda items, there will be Committee Mission Statements and the DWS Annual Review & Strategic Plan. Chairperson Conard then stated that she has asked Brad Maughan to also address the future and whether or not the Central Region will be able to meet minimum service requirements due to the huge volume increases.

Mr. Maughan stated that the volume on supportive services has increased over 25% in the last year. It is becoming very difficult to provide the services the customers need as the volume increases without adding more people – and right now DWS is capped on people. So, some employees from the employment side have been moved over to the eligibility side. Moving employees from one side to the other has the potential to risk the services that the employment side provides. Mr. Maughan continued by stating that he is looking into ways to balance out both sides – he is hoping to increase FTE's on the eligibility side. He will have more information to report to the Council at the September 25th meeting.

Mr. Johnston spoke concerning his company that deals with non-destructive testing. He stated that he has been running his company (MetChem Testing) since 1985 and has not had much success with recruitment or employment services over the years.

Mr. Maughan stated that it sounds like DWS should be more concerned about workforce development and non-destructive testing is one of the areas where a workforce needs to be developed.

Diane Lovell stated that she has talked to Business Services and to the County YES (youth) Program about recruiting for non-destructive testing. It was suggested that a fact sheet be made available that describes non-destructive testing and the necessary skills or aptitudes. The Business Services Department and the YES Program could then use the fact sheet as they go out to schools and other community groups to recruit and share the availability of workforce services.

Mr. Johnston then addressed school site training and on-the-job training and wondered if they could be completed simultaneously. Mr. Maughan stated that Diane Lovell would look into Mr. Johnston's request and get back with him at a later date.

Old Business

There was no old business at this time.

New Business

There was no new business at this time.

As there was no further business, the meeting adjourned at 12:45 p.m.